



Hudson River Sloop Clearwater

Onboard Program Coordinator

Part-time (February), Full time, Seasonal (March-November)

Organization Overview

Hudson River Sloop Clearwater is a member-supported non-profit organization whose mission is to preserve and protect the Hudson River, its tributaries and related bodies of water. Clearwater works to provide innovative environmental programs, advocacy, and celebrations designed to inspire, educate and activate the next generation of environmental leaders. Launched in 1969, the organization's namesake historic sailboat, the sloop *Clearwater* has helped people engage with and learn about the Hudson River for over 50 years.

Job Overview

Clearwater is currently looking to fill our two Onboard Program Coordinator positions for the 2023 season. The Onboard Program Coordinator positions will begin on a part-time basis on February 1, 2023 and ramp up to full-time in March. Onboard Program Coordinators will work 20 hours a week setting up the season's Onboard Volunteer Program and recruiting for the summer's Youth Empowerment Programs. They will also prepare materials and curricula for the season and assist with facilitating programs (i.e. virtual programs, tabling) as needed. This work will be done remotely for the most part, with occasional trips to the office in Beacon, NY as well as other locations throughout the Hudson Valley and NYC for program facilitation.

For the 2023 sailing season (April-October), Onboard Program Coordinators alternate weeks living 7 days onboard the sloop *Clearwater* with 3 days the following week spent remotely or in Clearwater's office in Beacon, NY. The Program Coordinator's primary responsibility is to lead Clearwater's Sailing Classroom Program, which includes training and managing volunteers, corresponding with teachers, and emceeding two 3-hour education sails per day for groups ranging from fourth graders to adults. Program Co's similarly lead public and charter sails which are scheduled more sporadically. When in the office, Program Coordinators recruit volunteers, prepare education materials, and work on other projects to enhance Clearwater's educational programming. Program Coordinators are supervised by the Captains onboard and work closely with the Program Director.

Additional responsibilities

- Train crew and onboard volunteers to teach the learning stations each week (Stations cover topics such as navigation, fish, macro invertebrates, climate change, water chemistry and history)
- Maintain education supplies including a fishing trawl net, plankton tow, and water quality data equipment, and monitor aquarium life
- Maintain a strong line of communication between the boat and office
- Recruit, select, and coordinate with volunteers, preparing them for their time onboard
- Support the comfort, wellbeing and educational preparedness of volunteers and interns
- Help organize and manage summer multi-day Youth Empowerment Programs onboard
- Work closely with the other Onboard Education Coordinator to fulfill responsibilities
- Stay up to date on environmental issues developing in the Hudson Valley and pass along information regularly to the crew, interns and volunteers
- Be an exemplary crew member and model good shipboard/community behavior

Desirable Qualifications

- Background in education, environment studies, or related fields
- Experience teaching and managing volunteers
- Knowledge of the Hudson River and estuary topics

- Public speaking, customer service skills
- Ability to think on your feet and adapt programming to changing conditions
- Curiosity and a desire to learn more about the environment and history of the Hudson River
- Sailing and/or musical experience not required but is a plus
- Ability to thrive in communal living environment
- Enthusiasm for working outdoors in all weather conditions in one of the most beautiful rivers in the country

This position is paid at a rate of \$14.2/hour and is eligible for overtime at a rate of \$22.2/hour. Onboard Program Coordinators are paid bi-weekly and can expect to gain: teaching experience, knowledge of sailing, a greater familiarity with the issues and ecology of the Hudson River, some serious calluses, fantastic tales of adventure, a lasting relationship with one of the most prestigious environmental education organizations in the Hudson Valley, room and board while living on the boat, and access to crew quarters while working in the office. Onboard Education Coordinators are required to pass a pre-employment drug test and background check.

To apply, please send a resume and cover letter to educator@clearwater.org with the subject line “Onboard Program Coordinator 2023.” Please apply by no later than January 15, 2023.